



**Clovis Unified School District
Administrative Services/HR**

Board Subcommittee

Wednesday, May 15, 2024

4:30 - 5:30 p.m.

**District Office West Large Conference Room
1450 Herndon Avenue, Clovis, California 93611**

AGENDA

This is a subcommittee of the Clovis Unified School Board formed under Board Policy No. 9130. This subcommittee acts in an advisory capacity to the full Governing Board and discusses items relative to the District's Administrative Services and Human Resources Departments.

- a) Call to Order
- b) Citizens' Committee to Study Capitol Facility Needs – Update
- c) TBEC Updates
- d) Hirayama Update
- e) Factual Data
- f) Legislative Update
- g) Budget Updates/May Revise
- h) Human Resources Updates
 - a. Classification Study Update
 - b. Calendar Committee Update
 - c. Open Enrollment Update
- i) Board Agenda Info/Action Items for review
 - a. Public Hearing for the 2024-25 Annual Adopted Budget; to Review and Discuss District Reserves (SB 858 – Justification for Reserves above the State Minimum); and to Review and Discuss the Annual Education Protection Account (EPA) May 22nd
 - b. Biennial Renewal of Agreement for Legislative Advocacy/Consultant Services – Murdoch, Walrath & Holmes (Action May 22nd)
 - c. Citizens' Committee to Study Capitol Needs Report (June 12th)
Business Services:
 - d. Award of Bid – Supplies (Action May 22nd)
 - e. Revised Administrative Regulation No. 6112 - School Day Starting and Ending Times/Instructional Minutes Bell Schedule (Action May 22nd)
 - f. Annual 2024-25 District Budget (Info May 22nd)
 - g. Annual Authorization to Purchase Supplies and Equipment via Piggyback (Info May 22nd)
 - h. Annual Disposal of Obsolete Instructional Materials and Surplus Equipment (Info May 22nd)
 - i. Resolution No. 3995 - Annual Destruction of Records (Info May 22nd)
 - j. Resolution No. 3990 - Education Protection Account (EPA) (Info May 22nd)
 - k. Resolution No. 3991 GASB 54 Committed Funds (Info May 22nd)
 - l. Annual Authorization of signatures – Check and Payroll Registers (Info June 12th)
 - m. Community Funded Bus Routes (Info June 12th)
 - n. Resolution Nos. 3992 and 3993 - Annual General Liability and Workers' Compensation Coverage for Volunteer Personnel (Info June 12th)
Facilities
 - o. Annual Agreement with School Facility Consultants (Action May 22nd)
 - p. Annual Appointment of Project Inspectors (Action May 22nd)
 - q. Annual Citizens' Oversight Committee Audit Report- Written (Action May 22nd)
 - r. Schedule Public Hearing for the Adoption of a Fee Justification Study to Establish Level I School Facilities (Developer) Fees and School Facilities Needs Analysis to Adjust Level II Facilities (Developer) Fees (May 22nd for Public Hearing June 12th)
 - s. Agreement with Rincon Consultants, Inc (Info May 22nd)
 - t. Resolution No. 3986 - Authorization to File Notice of Exemption from the California Environmental Quality Act (CEQA) Regarding the Adoption of a School Facilities Needs Analysis to Adjust Level II Facilities (Developer) Fees (Info May 22nd)
 - u. Resolution No. 3987 - Biennial Adoption of a Fee Justification Study and the Establishment of Level I Facilities (Developer) Fees (Info May 22nd)
 - v. Resolution No. 3988 - Annual Adoption of a School Facilities Needs Analysis and the Establishment of Level II Facilities (Developer) Fees (Info May 22nd)

9. Other

10. Adjournment

Next Meeting **September 4, 2024**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the subcommittee meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Michael Johnston, Associate Superintendent of Administrative Services at 559-327-9110, or Barry Jager, Associate Superintendent of Human Resources at 559-327-9308. Notification of at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting. Public records relating to an open session agenda item of any regular subcommittee meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1450 Herndon Ave. Clovis, California.